



PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | June St. Clair Atkinson, Ed.D., *State Superintendent*

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MEMORANDUM

To: Superintendents
Directors, Exceptional Children Programs
Directors, State Operated Programs
Directors, Education Services for the Deaf and Blind
Exceptional Children Coordinators, Charter Schools

From: Dr. Rebecca B. Garland 
Deputy State Superintendent

Date August 3, 2016

Subject: Consent for release of contact information to NC DPI and the Residential Schools for the Deaf and Blind

Session Law 2016-94, House Bill 1030, effective July 14, 2016, requires NC public schools to provide a consent for release of information form to parents, guardians, or custodians of students identified with a primary disability of hearing and/or vision loss, or if the student is identified as multiply disabled and has hearing and/or vision loss. This consent authorizes the release of the parent's name, address, and the student's disability information to the NC DPI and the directors of the residential schools for the deaf and blind. The consent must be provided to parents by October 1 and affirmative consent responses must be reported to the NC DPI and the residential school directors by November 30 of each school year.

To assist LEAs in making the collection and reporting of information manageable, the NC DPI recommends the following:

Data collection:

- August 3 – September 30, 2016 Mail, or send home via the student, a consent for release of information form; one is attached for your convenience and it may also be found on our website, <http://ec.ncpublicschools.gov/policies/forms/statewide-forms>.

Data collection and reporting:

- October 1 – November 30, 2016 The attached spreadsheet may be used to collect and report required information to the NC DPI Exceptional Children Division. Only the affirmative consent responses should be returned, password protected, by November 30, 2016, to:

Residential Schools Representative:
Barbria Bacon, barbria.bacon@esdb.dpi.nc.gov; and

NC DPI Representative:
Sherri Vernelson, sherri.vernelson@dpi.nc.gov.

EXCEPTIONAL CHILDREN DIVISION

William J. Hussey, *Director* | bill.hussey@dpi.nc.gov

6356 Mail Service Center, Raleigh, North Carolina 27699-6356 | (919) 807-3969 | Fax (919) 807-3243

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

For each subsequent school year, the NC DPI will initiate a reminder for dissemination of the required consent form and reporting of data on July 1.

Consenting to the release of parent contact information and child disability information does not mean that a student will be placed at one of the three residential schools for the deaf or blind. Placement of a student at one of these schools is the decision of an IEP Team. Should the IEP Team, including a parent, legal guardian or custodian, wish to consider placement at a residential school, the process outlined on the flowchart found here, <http://ec.ncpublicschools.gov>, should be followed.

Questions may be directed to Sherri Vernelson, Section Chief, Sensory Support and Assistive Technology, sherri.vernelson@dpi.nc.gov, 919-807-3982.

cc: Dr. June Atkinson
Dr. Maria Pitre-Martin
William J. Hussey

WJH/SV/tt

Attachments